



**Credential Counselors and Analysts of
California MINUTES**

February 20, 2025

Time 9:06 a.m. End 12:44 p.m.

Location: In Person: DoubleTree, Sacramento,
CA

CALL TO ORDER:

After a quorum was determined, the February 20, 2025, meeting of the CCAC Board of Directors, Advisory Committee, and Conference Attendees was called to order by President Denise Payne at 9:06 a.m.

BOARD OF DIRECTORS PRESENT:

President: Denise Payne

Treasurer: Casey Choate

VP Programs/Conference Chair: Katie Tucciarone
Sousa

Secretary: Rachelle

VP Membership: Hunter Ferrara
Elemrani

Immediate Past President: Jennifer

PRESIDENTIAL ADVISORY COMMITTEE PRESENT:

Sr. County Representative: Andi Thomas

Jr. County Representative: Yesenia Rivas-Suarez

Sr. District Representative: Stephanie Paz

Jr. District Representative: Heather Rendleman

Sr. IHE Representative: Myla Adeva
Pearson-Wohlwend

Jr. IHE Representative: Christie

EXCUSED ABSENCES: None

Conference Coordinator Present: Maricela Ibarra, Sonoma State University

Approval of February Agenda

ACTION: A motion was made by Jennifer Elemrani, seconded by Katie Tucciarone, to approve the February 20, 2025, agenda. None opposed, no abstentions, and motion carried. Vote to approve unanimous. A copy of the agenda is attached to the minutes.

Approval of Minutes

ACTION: A motion was made by Katie Tucciarone, seconded by Casey Choate, to approve the November 2024 CCAC Annual Business meeting minutes. No abstentions, motion carried, vote to approve unanimous. A copy of the agenda is attached to the minutes.

Announcements

- I. Welcome, greetings and introductions to 2025 CCAC Leadership Team

Reports of Officers and Committees

- I. **President's Report** _____Denise Payne
 - (i) General Business

- II. **Past President** _____Jennifer Elemrani
 - (i) 2025 Election Results
 1. Board of Directors
 - i. President - Denise Payne, UC Riverside
 - ii. VP Programs/Conference Chair - Katie Tucciarone, UC Santa Barbara
 - iii. VP Membership – Hunter Ferrara, Sonoma County Office of Education
 - iv. Treasurer – Casey Choate, San Diego County Office of Education
 - v. Secretary – Rachelle Sousa, CSU, Chico
 - vi. Immediate Past President - Jennifer Elemrani, UC Berkeley
 2. President's Advisory Committee
 - i. Sr. County Rep – Andi Thomas, Tuolumne County Superintendent of Schools
 - ii. Jr. County Rep – Yesenia Rivas-Suarez, Sonoma County Office of Education
 - iii. Sr. District Rep - Stephanie Paz, Arcadia Unified School District
 - iv. Jr. District Rep Heather Rendleman, Redlands Unified School District
 - v. Sr. IHE Rep – Myla Adeva, San Francisco State University
 - vi. Jr. IHE Rep – Christie Pearson-Wohlwend, San Diego State University
 3. Use of CCAC email addresses
 4. Policies Overview
 5. Bylaws Overview

- III. **Vice President for Programs / Conference Chair Report** ____Katie Tucciarone
 - A. Update on conference dates for 2025, November 5th to 7th.
 - B. All business operations, budget and elections align with the January - December

IV. **Vice President for Membership** _____ Hunter Ferrara

A. Current Numbers: 789

1. 155 County Office of Education (COE)
2. 105 Institute of Higher Education (IHE)
3. 459 District
4. 69 Charter Schools
5. 1 Other

V. **Treasurer** _____ Casey Choate

A. Travel reimbursement, 2025 mileage rate, expense form

B. ACTION: 2025 Budget. Budget approved based on 2024 budget. Updates if needed to be revisited at April meeting.

VI. **Secretary** _____ Rachelle Sousa

A. Name Tags for 2025 BOD/AC

B. Reviewed Room Reservations

VII. **President's Advisory Committee Reports** _____ Member Representatives

A. Reports were given by committee members

Topics / Proposals for future consideration

I. Review budget details for 2025

Action Items

ACTION: A motion was made by Jennifer Elemrani, seconded by Casey Choate, to approve to adopt the 2024 budget for 2025 budget with possible updates. None, no abstentions, and the motion carried, the vote to approve was unanimous.

Adjournment

ACTION: A motion was made by Jennifer Elemrani, seconded by Katie Tucciarone, to adjourn at 12:44 p.m. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous.