



Credential Counselors and Analysts of California MINUTES

April 8, 2025

Time Begin 9:03 a.m Time End 3:42 p.m.

Location: In Person: DoubleTree, Sacramento, CA

CALL TO ORDER:

After a quorum was determined, the April 8, 2025, meeting of the CCAC Board of Directors, Advisory Committee, was called to order by Past President Jennifer Elemrani at 9:03 a.m.in the excused absence for Denise Payne.

BOARD OF DIRECTORS PRESENT:

Treasurer: Casey Choate
Tucciarone

Programs/Conference Chair: Katie

Secretary: Rachelle Sousa

VP Membership: Hunter Ferrara

Immediate Past President: Jennifer Elemrani

PRESIDENTIAL ADVISORY COMMITTEE PRESENT:

Sr. County Representative: Andi Thomas

Jr. County Representative: Yesenia Rivas-Suarez

Sr. District Representative: Stephanie Paz

Jr. District Representative: Heather Rendleman

Sr. IHE Representative: Myla Adeva

Jr. IHE Representative: Christie Pearson-Wohlwend

EXCUSED ABSENCES:

President: Denise Payne

Conference Coordinator Present: Maricela Ibarra, Sonoma State University

Approval of Agenda

ACTION: A motion was made by Katie Tucciarone, seconded by Casey Choate, to approve the April 8,, 2025, agenda. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous. A copy of the agenda is attached to the minutes.

Approval of Minutes

ACTION: A motion was made by Casey Choate, seconded by Rachelle Sousa, to approve the February 20, 2025, meeting minutes. None, no abstentions, and the motion carried, the vote to approve was unanimous. A copy of the agenda is attached

Guests

- I. None

Announcements

- I. No Agenda Items

Reports of Officers and Committees

Immediate Past President _ Jennifer Elemrani
Updated Policies to align with the calendar year.

Vice President for Programs / Conference Chair Report Katie Tucciarone
ACTION: Registration Fee for 2025 CCAC Conference

Vice President for Membership _ Hunter Ferrara

- I. Overall numbers:
 - a. Current Numbers: 802, (14 new members)
 - i. 71 Charter
 - ii. One new member
 - iii. 156 County Office of Education (COE)
 - iv. 106 Institute of Higher Education (IHE)
 - v. 469 District
 - vi. 1 Other

Treasurer _ Casey Choate

1. Travel reimbursements – supporting documents
2. Discussion CD investment
3. Bank of America
4. Review/discussion accounting – Bean Counters
 - a. Reviewing accounting services and looking into different options
5. ACTION: Revised 2025 budget
6. Tax forms completed in April
7. Treasurer's laptop virus protector renewal

Secretary _ Rachelle Sousa

Traveling Mailbox is setup to scan documents.

President's Advisory Committee Reports ___ Member Representatives

Reports were given by committee members

Topics / Proposals for future consideration

- I. Life member suggestion

Action Items

ACTION: A motion was made by Katie Tucciarone, seconded by Jennifer Elemrani, to approve the 2025 CCAC Conference Registration Fees \$470 per person. None, no abstentions, and the motions carried.

Adjournment

ACTION: A motion was made by Katie Tucciarone, seconded by Hunter Ferrara, to adjourn at 3:42 p.m.. None opposed, no abstentions, and the motion carried, the vote to

approve was unanimous.

ACTION: A motion was made by Hunter Ferrara, seconded by Katie Tucciarone, to approve to revise the 2025 budget for \$350,000. None, no abstentions, and the motions carried.