



Credential Counselors and Analysts of California
CCAC 2024 Conference: Business Meeting
MINUTES
November 8, 2024
09:14 a.m. to 09:56 a.m.
Location: In Person: DoubleTree, Sacramento, CA

CALL TO ORDER:

After a quorum was determined, the November 08, 2024, meeting of the CCAC Board of Directors, Advisory Committee, and Conference Attendees was called to order by President Denise Payne at 09:14 a.m.

BOARD OF DIRECTORS PRESENT:

President: Denise Payne

VP Programs/Conference Chair: Katie Tucciarone

VP Membership: Maricela Ibarra

Treasurer: Jaspreet Khangura

Secretary: Amanda Shoffner

Immediate Past President: Jennifer Elemrani

PRESIDENTIAL ADVISORY COMMITTEE PRESENT:

Sr. County Representative: Casey Choate

Sr. District Representative: Melissa Cook-Rodriguez

Sr. IHE Representative: Christie Pearson-Wohlwend

Jr. County Representative: Andi Thomas

Jr. District Representative: Stephanie Paz

Jr. IHE Representative: Myla Adeva

EXCUSED ABSENCES:

None

Approval of Agenda

ACTION: A motion was made by K. Tucciarone, seconded by M. Ibarra, to approve the November 08, 2024, agenda. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous. A copy of the agenda is attached to the minutes.

Approval of Minutes

ACTION: A motion was made by J. Khangura, seconded by Katie Tucciarone, to approve the August 27, 2024, meeting minutes. None, no abstentions, and the motion carried, the vote to approve was unanimous. A copy of the agenda is attached to the minutes.

Guests

- I. CCAC Conference Attendees

Announcements

- I. No Agenda Items

Reports of Officers and Committees

- I. **President’s Report** _____ Denise Payne

- A. Meetings of CCAC Board of Directors and Conference Committee
- B. ListServ uptick – Increased visibility
- C. Request feedback and complete survey
- D. New Conference Dates: February 18 to 20, 2026
 - i. Rationale
 - ii. Action Item: Future conference planning check holidays, share on ListServ
 - iii. Registration timeline will be similar to past practices

- II. **Vice President for Programs / Conference Chair Report** _____ Katie Tucciarone

- A. Thank you to attendees

- III. **Vice President for Membership** _____ Maricela Ibarra

- A. Overall Numbers:
 - i. 850 total includes:
 - 1. 72 Charter
 - a. One new member
 - 2. 156 County Office of Education (COE)
 - 3. 117 Institute of Higher Education (IHE)
 - 4. 500 District
 - 5. 5 Other
 - a. One new member

- IV. **Treasurer** _____ Jaspreet Khangura

- A. Financials: Confirmation of the positive fiscal health of CCAC as an organization was confirmed
- B. Accounting firm

- V. **Secretary** _____ Amanda Shoffner

- A. No items to report
- VI. **President's Advisory Committee Reports** _____ Member Representatives
 - A. Reports were given by committee members
- VII. **Immediate Past President** _____ Jennifer Elemrani
 - A. Policy Review
 - B. Change in conference dates
 - C. Change in membership year
 - i. With a change to February
 - ii. Approved change of April 1st through March 31st
 - D. Terms of office
 - E. Bylaws
 - F. Elections
 - G. Action Items: ListServ changes

Topics / Proposals for future consideration

- I. No Agenda Items

Adjournment

ACTION: A motion was made by C. Pearson-Wohlwend, seconded by K. Tucciarone, to adjourn at 09:56 a.m. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous.