



Credential Counselors and Analysts of California  
Board of Directors and Advisory Committee

MINUTES

June 19, 2024

09:00 a.m. to 12:06 p.m.

Location: In Person: Embassy Suites, Sacramento, CA

**CALL TO ORDER:**

After a quorum was determined, the June 19, 2024, meeting of the CCAC Board of Directors and Advisory Committee was called to order by President Denise Payne at 09:00 a.m.

**BOARD OF DIRECTORS PRESENT:**

President: Denise Payne

VP Programs/Conference Chair: Katie Tucciarone

VP Membership: Maricela Ibarra

Secretary: Amanda Shoffner

Immediate Past President: Jennifer Elemrani

**PRESIDENTIAL ADVISORY COMMITTEE PRESENT:**

Sr. County Representative: Casey Choate

Jr. District Representative: Stephanie Paz

Sr. IHE Representative: Christie Pearson-Wohlwend

Jr. County Representative: Andi Thomas

**EXCUSED ABSENCES:**

Jaspreet Khangura

Myla Adeva

**CONFERENCE COMMITTEE MEMBERS PRESENT:**

Paul Deal

Hunter Ferrara

**Approval of Agenda**

**ACTION:** A motion was made by Jennifer Elemrani seconded by Katie Tucciarone to approve the June 19, 2024, agenda. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous. A copy of the agenda is attached to the minutes.

## Approval of Minutes

ACTION: A motion was made by Jennifer Elemrani, seconded by Maricela Ibarra to approve the April 17, 2024, meeting minutes. None, no abstentions, and the motion carried, the vote to approve was unanimous. A copy of the agenda is attached to the minutes.

## Guests

- I. There were no guests during the June 19, 2024, meeting.

## Announcements

- I. No Agenda Items

## Reports of Officers and Committees

- I. **President's Report** \_\_\_\_\_ Denise Payne
  - A. Website Updates
  - B. August Meetings
  - C. CTC Meetings
  - D. Conference Committee Meeting
  
- II. **Vice President for Programs / Conference Chair Report** \_\_\_\_\_ Katie Tucciarone
  - A. Conference Calendar
  - B. Professional Development
  
- III. **Vice President for Membership** \_\_\_\_\_ Maricela Ibarra
  - A. 2 new IHE members
  - B. Overall Numbers:
    - i. 833 total includes:
      1. 71 Charter
      2. 155 County Office of Education (COE)
      3. 112 Institute of Higher Education (IHE)
      4. 493 District
      5. 2 Other

- IV. Treasurer \_\_\_\_\_ Denise Payne for Jaspreet Khangura
- A. Financials: Confirmation of the positive fiscal health of CCAC as an organization was confirmed
- V. Secretary \_\_\_\_\_ Amanda Shoffner
- A. No Agenda Items
- VI. President's Advisory Committee Reports \_\_\_\_\_ Member Representatives
- A. Reports were given by committee members
- VII. Immediate Past President \_\_\_\_\_ Jennifer Elemrani
- A. Policies
- B. Bylaws

#### Action Items

ACTION: A motion was made by Katie Tucciarone, seconded by Jennifer Elemrani to extend the current membership year through March 31, 2025; and to change the timeframe of future membership years to begin April 1<sup>st</sup> and end March 31<sup>st</sup> annually. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous.

ACTION: A motion was made by Amanda Shoffner, seconded by Maricela Ibarra to extend the current CCAC Board of Directors (BOD) and Advisory Committee (AC) terms of office through March 31, 2025; and to change the timeframe of future terms to begin April 1<sup>st</sup> and end March 31<sup>st</sup> annually. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous.

#### Topics / Proposals for future consideration

- I. No Agenda Items

#### Adjournment

ACTION: A motion was made by Jennifer Elemrani, seconded by Maricela Ibarra to adjourn at 12:06 p.m. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous.

## Next Meetings

- I. July 2024: Zoom Meeting
- II. Board of Directors / Advisory
  - A. Tuesday, August 27, 2024, at the DoubleTree, Sacramento
- III. Conference Committee
  - A. Wednesday, August 28, 2024, at the DoubleTree, Sacramento
- IV. CTC
  - A. Thursday, August 29, 2024 at the CTC Office, Sacramento
  - B. Friday, August 30, 2024, at the CTC Office, Sacramento