



Credential Counselors and Analysts of California
Board of Directors and President's Advisory Committee
CCAC Business Meeting MINUTES
Wednesday, November 08, 2023
2:45 p.m. – 3:45 p.m.
In Person: DoubleTree Sacramento; Garden/Terrace Room

CALL TO ORDER:

After a quorum was determined, the November 08, 2023 meeting of the CCAC Board of Directors and Advisory Committee was called to order by President Jennifer Elemrani at 2:47 p.m.

BOARD OF DIRECTORS PRESENT:

President: Vacant / Jennifer Elemrani
VP Conference Chair: Rachelle Sousa
VP Membership: Katie Tuccarone

Treasurer: Jaspreet Khangura
Secretary: Amanda Shoffner
Immediate Past President: Jennifer Elemrani

PRESIDENTIAL ADVISORY COMMITTEE PRESENT:

Sr. County Representative: Hunter Ferrara
Sr. District Representative: Stephanie Paz
Sr. IHE Representative: Maricela Ibarra

Jr. County Representative: Casey Choate
Jr. District Representative: Melissa Cook-Rodriguez
Jr. IHE Representative: Christie Pearson

CONFERENCE COMMITTEE MEMBERS:

Web Administrator: Paul Deal / Denise Payne
Special Projects Coordinator: Tom Heiduk
Conference Registrar: Myla Adeva

EXCUSED ABSENCES:

None

INVITED GUESTS:

2023 CCAC members attending the conference

AGENDA ITEMS:

- I. **Review of Minutes and Agenda – Action Items _____ Jennifer Elemrani**
 - A. November 08, 2023, Agenda – Review and Approve
 - i. A motion was made by Tom Heiduk, seconded by Monica Rodriguez of CSUSB to approve the meeting agenda.

- ii. None Opposed, No Abstentions
- iii. Motion carried, the vote to approve was unanimous

II. President / Immediate Past President _____ Jennifer Elemrani

- A. Leadership transition
- B. Conference creation
 - i. Goal is to be the liaison and make connections
 - ii. Contact CCAC with questions to start dialogue

III. Vice President for Programs / Conference Chair _____ Rachelle Sousa

- A. Volunteers and Conference Committee opportunities
 - i. One day every two months
- B. Swag Committee, Taco Trucks, etc.
- C. Additional Comment: Tom Heiduk
 - i. Being on a Conference Committee, networking

IV. Vice President for Membership _____ Katie Tuccarone

- A. Current Membership Numbers:
 - i. 791 Members

V. Treasurer _____ Jaspreet Khangura

- A. Treasurer Report
 - i. Income (including vendor fees)\$311,000
 - ii. Costs.....\$235,000
 - iii. Overhead Fees (storage, legal, etc.).....\$ 68,000
 - iv. Savings.....\$424,000
- B. Informational: Denise Payne
 - i. Reserve account is to cover emergencies. Income was from virtual sessions 2019 and 2020.
 - ii. Elections between now and December to be sent out on listserv

VI. Secretary _____ Amanda Shoffner

- A. No Topics
- B. Additional Notes:
 - i. Q&A Topics:
 - 1. Charters on Advisory Committee

- a. Requires change in bylaws, CCAC BOD looking into
 - 2. How to get involved in CCAC
- ii. Opportunity Drawing Winners
 - 1. Complementary CCAC 2024 Conference registration with DoubleTree hold for room (attendee pays for room with their own funds)
 - 2. Winners: Francisco Revilla from UCLA & Sharon McCullough

VII. **Registrar** _____ **Myla Adeva**

- A. CCAC 2023 had 750 Register with 273 on the waitlist; with 356 of those being first-time attendees
 - i. Charters: 62
 - ii. County Offices: 146
 - iii. Districts: 443
 - iv. IHEs: 96
 - v. Other: 3

VIII. **President's Advisory Committee Reports** _____ **Jennifer Elemrani**

- | | |
|--|---|
| Sr. County Representative: <u>Hunter Ferrara</u> | Jr. County Representative: <u>VACANT</u> |
| Sr. District Representative: <u>Melissa Cook-Rodriguez</u> | Jr. District Representative: <u>Stephanie Paz</u> |
| Sr. IHE Representative: <u>Katie Tucciarone</u> | Jr. IHE Representative: <u>Maricela Ibarra</u> |

Board Meeting adjourned at 3:45 PM

UPCOMING MEETINGS:

BOD/Conference Committee CCAC Follow-Up Meeting: December 5, 2023, Zoom
 CTC Meeting: Thursday & Friday, December 7-8, 2023, Meetings (ca.gov)