



Credential Counselors and Analysts of California
Board of Directors and President's Advisory Committee
MINUTES
Monday, December 6, 2021
10:00 a.m. – 12:00 p.m. via Zoom

Call to Order

After a quorum was determined, the December 6, 2021 meeting of the CCAC Board of Directors and Advisory Committee was called to order by President Jennifer Elemrani at 10:04.

BOARD OF DIRECTORS PRESENT: Jennifer Elemrani, Tina Torres, Katie Tucciarone, Edith Thiessen, Kandi Gravenmier

PRESIDENTIAL ADVISORY COMMITTEE PRESENT: Hunter Ferrara, Randee Haney, Melissa Cook-Rodriguez, Sharon Nilsson, Maricela Ibarra Aceves, Shannon Nelson

CONFERENCE COMMITTEE MEMBERS: Paul Deal, Myla Adeva, Denise Payne

EXCUSED ABSENCES: Rachelle Sousa

INVITED GUEST: None

AGENDA ITEMS

I. Review of Minutes and Agenda - Action Items

Jennifer Elemrani

- A. **December 6, 2021 Agenda – Review and Approve** A motion was made by **K. Tucciarone**, seconded by **T. Torres**, to approve the December 6th meeting agenda. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous. A copy of the [December Agenda](#) is linked.
- B. **October 25th, 2021 Board of Directors and Advisory Committee Minutes** – Review and Approve A motion was made by **E. Thiessen**, seconded by **T. Torres** to approve the October 25th meeting minutes. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous. A copy of the [October Board of Directors + Advisory Committee Meeting Minutes are linked.](#)

II. President

Jennifer Elemrani

- A. **Transition Meeting:** Thursday, January 6th @ 1:00 pm
- B. **Meeting Schedule:** Meetings will be held in conjunction with the CTC Commission meeting. ([2022 Meetings](#): February 8-9 *virtual*; April 5-6; June 14-15; August 23-24; October 11-12; December 6-7)
- C. **NASDTEC update:** We have been asked to be an alternate presenter at the Conference. We would still like to send a couple of CCAC members to attend.
- D. **Membership communications and benefits:** Find a way to allow our members to connect more easily. Ideas included: Slack, Evensential; Virtual Bulletin Board; YouTube channel (limit access to members only); CCAC Mentor Program (could be a cohort model). Discussion about

CCAC meeting Agendas and Minutes being sent out to our members through the representatives.

I. Immediate Past President

Edith Thiessen

A. **Elections:** We have 126 votes submitted so far. Edith will send out another reminder soon. It was suggested that the representatives encourage their groups to vote.

II. Vice President for Programs/Conference Chair

Tina Torres

A. **Virtual conference update:** We are meeting again next week. 181 registrations have been submitted so far. The plan is to send a reminder along with more information that we will be covering at the Summit.

III. Vice President for Membership

Rachelle Sousa

A. Current Membership Numbers: New: 3 School Districts; 0 IHE; 1 Charter

County	District	IHE	Charter	Other
80	617	156	120	7
			TOTAL	1080

IV. Treasurer

Kandi Gravenmier

A. Budget/bookkeeping updates: Dropbox issues prevented receipts from getting to the accountant. Copies were mailed to her and everything should be set. Storage unit key will be given to Paul.

V. Secretary

Katie Tucciarone

A. Nothing to report

VI. President's Advisory Committee Reports

Sr. County Representative, Sharon Nilsson

Jr. County Representative, Hunter Ferrara

Sr. District Representative, Shannon Nelson

Jr. District Representative, Melissa Cook-Rodriguez

Sr. IHE Representative, Maricela Ibarra

Jr. IHE Representative, Randee Haney

Board Meeting adjourned at 11:44 am

Next meetings:

CCAC Conference Committee: Monday, December 13, 10am - 12pm, via Zoom

CCAC Virtual Winter Summit: Wednesday & Thursday, January 12-13, 2022

CCAC Board of Directors/President's Advisory Committee: February 8-9, 2022, times TBD, via Zoom

CTC Meeting: Thursday & Friday, February 10-11, 2022, [Meetings \(ca.gov\)](https://www.ca.gov)