



Credential Counselors and Analysts of California
Board of Directors and President's Advisory Committee
AGENDA
Wednesday, April 22, 2020
3:00 p.m. – 3:30 p.m.
Livestream via Zoom.com

Call to Order

After a quorum was determined, the April 2020 meeting of the CCAC Board of Directors and Advisory Committee was called to order by President Denise Payne at 3:00 P.M.

BOARD OF DIRECTOR'S PRESENT: Denise Payne, Tina Torres, Jennifer Elemrani, Jenny Teresi, Niza Ortiz, Rachelle Sousa, Paul Deal

PRESIDENTIAL ADVISORY COMMITTEE PRESENT: Susan Taylor, Jason Drewry, Kandi Gravenmier, Myla Adeva, Shannon Nelson, Maricela Ibarra

CONFERENCE COMMITTEE MEMBERS: Edith Thiessen, Katie Tucciarone

EXCUSED ABSENCES: None

Reports of Officers and Committees

President's Report – D. Payne

COVID-19 Pandemic

D. Payne thanked everyone for the continued support to the organization during the COVID-19 pandemic. She expressed the need for the organization's role even during the current circumstances and explained that although the board meetings cannot be held in person, they would continue through the website zoom.com. D. Payne encouraged the group to reach out to each other if there are any questions or concerns.

Immediate Past-President – J. Teresi

2020 Spring Regionals

2020 Spring Regionals have been cancelled. J. Teresi stated that a total of 451 refunds for the events were processed by Myla Adeva and Denise Payne. M. Adeva explained the process followed to process the refunds and emphasized the time and work required to get all the members refunded. She stated CCAC will also be refunded all fees incurred by the trainings by Eventbrite and PayPal and incurred no cancellation fees due to the pandemic.

Vice President Programs, Conference Chair Report – T. Torres

T. Torres stated she decided to exclude a conference committee agenda. She said the COVID-19 pandemic is still very fluid and there is no certainty that the annual CCAC conference will occur. Other possibilities for fall virtual trainings are currently being explored if the conference is cancelled. The group spoke about the budget restraints faced by all counties and districts and discussed the significant cuts they are experiencing, including traveling for training purposes. T. Torres said that the state may still have restrictions for large gatherings in November, therefore, all options should be considered. T. Torres will inquire about the 2020 hotel contract options with DoubleTree.

Vice President for Membership Report – J. Elemrani

Membership numbers

J. Elemrani reported that membership is currently at 1049:

District: 599

County: 157

IHE: 156

Charter: 125

Other: 12

J. Elemrani reported receipt of 165 new membership applications which is a significant increase from previous months. She believes the increase is due to the large interest in the Spring 2020 Regional trainings.

Treasurer Report – R. Sousa

New Accountant

R. Sousa expressed the continued effort to make sure all accounting for the CCAC is transparent and reported correctly. She stated she has been searching for a new accounting firm and met with representatives of a firm that has vast experience with non-profit organizations.

Secretary Report – N. Ortiz

2020 Hotel lodging contracts/reservations

The DoubleTree in Sacramento, CCAC board meeting location, has agreed to cancel the April and June hotel reservations for the BOD/PAC members with no cancellation fee. N. Ortiz explained that the hotel has been very understanding of the need to cancel due to the pandemic and all the restrictions that everyone faces.

Adjourn: 3:36 P.M.

Next meeting:

CCAC April Board of Directors and President's Advisory Committee: Wednesday, June 17, 2020, 9:00 a.m., Zoom.com

Respectfully submitted,

Niza Ortiz

CCAC Secretary