



CCAC Conference November 6-8, 2019

Annual Business Meeting Minutes November 6, 2019 DoubleTree Hotel Sacramento 4:00 p.m. – 5:00 p.m.

Call to Order

After a quorum was determined, the November 2019 CCAC Annual Business Meeting was called to order by President Denise Payne at 4:02 pm.

BOARD OF DIRECTOR'S PRESENT: Denise Payne, Tina Torres, Jennifer Elemrani, Jenny Teresi, Rachelle Sousa, Paul Deal

PRESIDENTIAL ADVISORY COMMITTEE PRESENT: Myla Adeva, Susan Carlisle, Jason Drewry, Kandi Gravenmier, Susan Taylor

EXCUSED ABSENCES:

Approval of Agenda

Action: A motion was made by J. Teresi, seconded by J. Elemrani to approve the Annual CCAC Business meeting agenda. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous. A copy of the agenda is attached to the minutes.

Approval of Minutes

Action: A motion was made by T. Torres, seconded by J. Elemrani to approve the September board meeting minutes. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous.

Reports of Officers and Committees:

President's Report – D. Payne, Alliant International University

D. Payne presented an overview of the year's accomplishments and thanked the Board, President's Advisory Committee and Conference Committee for their outstanding work and encouraged attendees of the meeting to consider serving in on the leadership team.

D. Payne introduced the incoming 2020 Board and President's Advisory Committee:

Board of Directors

Present- Denise Payne, Alliant International University

Vice President Programs and Conference Chair- Tina Torres, CSU Northridge

Vice President Membership- Jennifer Elemrani, UC Berkeley

Treasurer- Rachelle Sousa, CSU Chico

Secretary- Niza Ortiz, Palmdale School District

President's Advisory Committee

Senior IHE Representative- Myla Adeva, San Francisco State University

Junior IHE Representative- Maricela Ibarra, Sonoma State University

Senior County Representative- Kandi Gravenmier, Contra Costa County Office of Education

Junior County Representative- Jason Drewry, Placer County Office of Education

Senior District Representative- Susan Taylor, Paradise Unified School District

Junior District Representative- Shannon Nelson, Jurupa Unified School District

Edith Thiessen was warmly recognized for her outstanding and dedicated service to CCAC over the course of the past ten years serving in the role as the website administrator.

Vice President Programs & Conference Chair: Tina Torres, California State University, Northridge

T. Torres thanked the Board, the President's Advisory Committee and the Conference Committee for their work on this year's conference and shared how pleased she was with the event.

Vice President Membership – Jennifer Elemrani, University of California, Berkeley

J. Elemrani reported the membership totals as follows:

Total Membership – 952

County – 150

District – 564

IHE – 167

Charter – 62

Other – 9

Treasurer – Rachelle Sousa, California State University, Chico

R. Sousa provided an update on the current status of the CCAC budget.

Secretary – Paul Deal, Solano County Office of Education

Expressed his gratitude for the opportunity to serve as Secretary for the past year.

Immediate Past President – Jenny Teresi, Riverside County Office of Education

J. Teresi announced the 2020 Spring Regional dates tentative schedule and thanked the host sites for their support of CCAC.

1. Chico State- Wednesday, March 18th
2. San Joaquin COE- Thursday, March 19th
3. CSUN- Tuesday, March 24th
4. San Bernardino County Superintendent of Schools (Inland Empire) – Wednesday, March 25th
5. Sacramento COE – Monday, March 30th
6. Orange County @ Capistrano Unified School District – Wednesday, April 8th
7. San Diego COE @ San Marcos location - Thursday, April 9th

The following President’s Advisory Committee members provided reports and addressed their respective constituencies:

District Representatives

Susan Carlisle, Capistrano Unified School District
Susan Taylor, Paradise Unified School District

County Representatives

Jason Drewry, Placer County Office of Education
Kandi Gravenmier, Contra Costa County Office of Education

Institution of Higher Education Representative

Myla Adeva, San Francisco State University

Action: A motion was made by J. Elemrani, seconded by P. Deal to adjourn at 4:51 pm. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous.

Next meeting:

Board of Directors/Advisory: Tuesday, January 28, 2020, 8:30 a.m. – 2:30 p.m.

CTC Thank You Reception: Tuesday, January 28, 2020, 3:00 p.m. – 4:00 p.m.

Conference Committee Meeting: Wednesday, January 29, 2020, 8:30 – 1:00 p.m.

Addendum:

Action: On November 23, 2019, a motion was made by J. Teresi, seconded by J. Elemrani to approve the payment of \$1,700 to Gilbert and Associates for tax and 1099 preparation for the 2018 year. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous.

Action: Action on December 4, 2019, a motion was made by R. Sousa, seconded by J. Elemrani to approve the November Annual Business Meeting Minutes and addendum added on November 23, 2019. None opposed, no abstentions, and the motion carried, the vote to approve was unanimous.

Respectfully submitted,
Paul Deal
CCAC Secretary